

# Debit Card Substantiation Request Form/Claim Form



Please check here if this is a new mailing or email address

Employer Name (Please Print) \_\_\_\_\_

Employee Last Name (Please Print) \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social Security Number \_\_\_\_\_ Home Phone (\_\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_\_) \_\_\_\_\_

Employee E-mail Address (if any) \_\_\_\_\_

*Please read the Reimbursement Account Rules and Claim Filing Instructions provided online before completing this claim. All information below must be completed.*

## Medical Expense Claims

Debit Card Used in Transaction?	Date of Service	Patient Name	Relationship	Provider	Description of Service	Amount
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<input type="checkbox"/> Yes <input type="checkbox"/> No						\$
<b>Total</b>						\$

### Employee's Certification for Reimbursement

I certify that the expenses for reimbursement indicated on this substantiation form were incurred by me (and/or my spouse and/or eligible dependents), and were not reimbursed by any other plan nor will I seek reimbursement from any other source. To the best of my knowledge and belief, the expenses are eligible for reimbursement under my Reimbursement Plans. I (or we) will not use the expense reimbursed through this account as deductions or credits when filing my (our) individual income tax return.

I understand that any person who knowingly and with intent to injure, defraud, or deceive any insurance company, administrator, or plan service provider, files a statement of claim containing false, incomplete or misleading information may be guilty of a criminal act punishable under law.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
mm/dd/yy